

## Pre-Assessment Services Instructions

Surgery Scheduling Information  
(972) 403-2756 or (972) 403-2755  
Fax: (972) 403-2856

*Pre-Assessment Appointments: (972) 403-2838*

1. Please fax Pre-Op Testing and Day of Surgery orders when you fax the scheduling sheet.
2. The pre-assessment nurse will complete the Pre-Operative testing (Lab, Radiology, EKG).
3. Please ask the patient (or the doctor's office may schedule for the patient) to contact the Pre-Assessment nurse to set an appointment 72 hours **PRIOR** to their scheduled procedure. **The phone number is (972) 403-2838.** Please note the patient must be on our surgery schedule to complete this step.
4. All results will be in CareConnect. For abnormal results: **EKG** – The Pre-Assessment nurse will contact the physician's office. It is the responsibility of the physician's office to schedule a cardiology consult for the patient if necessary. **LAB** – The physician's office will be notified of any abnormal values. It is the responsibility of the physician's office to follow up. **RADIOLOGY** – The physician's office will be notified of any abnormal results. It is the responsibility of the physician's office to follow up.
5. Any diagnostic testing done off site (not at Texas Health Center for Diagnostics & Surgery) is the responsibility of the physician's office to ensure results are at THCDS on the day of service. **Please fax results to (972) 403-2856.**
6. Please fax H&P, consents, day of surgery orders, labs and EKG at least 24 hours in advance of the day of service to (972) 403-2856.